



MICHIGAN MOBILE HEALTH CORPS FY 2025 REQUEST FOR FUNDING APPLICATION (RFA)

BACKGROUND & PURPOSE

Mobile health is not a new concept; however, it is a new service being provided by agencies as a result of the COVID-19 pandemic. Mobile health units have been able to meet individuals where they reside or work and provide services in locations that are familiar to them, such as places of worship and community centers. This not only makes accessibility less of a burden, especially in underserved/low-resource areas, but it also allows individuals to establish a trusting relationship with a healthcare provider. With so many agencies implementing mobile health care, collaboration is key to making this service effective and efficient. To assist with this collaboration and further capacity building, Wayne State University (WSU) has created the Michigan Mobile Health Corps (MMHC). MMHC is supported by the Michigan Department of Health and Human Services, [Office of Equity and Minority Health](#) Mobile Health Collaboration grant (Contract# E220253850-00) awarded to Wayne State University from State General Funds.

The objectives of the MMHC are:

1. To expand mobile health efforts to increase access to health care services in Michigan, specifically for prevention services
2. To address social needs of community members that utilize mobile health units
3. To provide a variety of medical health care services to community members that utilize mobile health units

The purpose of this RFA is to seek like-minded organizations that are interested in establishing or expanding their mobile health services and work collaboratively in making health care more accessible. Examples of the types of medical/social services that could fall under this application:

- Vaccines (adult and/or childhood)
- COVID-19 screenings
- Health care screenings (i.e. blood pressure, A1c, etc.)
- STI testing (including HIV, syphilis, and hepatitis C virus)
- Maternal and child care
- Wellness exams
- Sport physicals
- Dental screenings
- Vision screenings
- Hearing screenings
- Substance use treatment/referrals
- Community health worker/patient navigator services

Awardees will be required to participate in monthly meetings with the MMHC as well as provide data that can be used to help drive deployment of the mobile units throughout the State of Michigan utilizing the WSU PHOENIX Program (phoenix.wayne.edu).

KEY DATES

Application Due Date – February 28, 2025 by midnight (Eastern)

Application Response Date – March 14, 2025

Earliest Award Start Date – April 1, 2025

ELIGIBILITY

Eligible agencies include:

- Government organizations:
 - o Local, city, or township government agencies
 - o Special district government agencies
 - o Native American Tribal Government agencies
- Public Academic Institutions
- Medical Clinics:
 - o Federally qualified health centers (FQHCs)
 - o Health facilities operated in coordination with the Indian Health Service
 - o Clinics, hospitals, and other health facilities
- Other:
 - o Non-profit entities with a 501(c)(3) status

The applicant must be serving individuals in the State of Michigan under this RFA.

Awardees must comply with State of Michigan requirements, this subpart, and any interpretive guidance by other parties in any agreements it enters into with other parties relating to these funds.

REQUIRED APPLICATION COMPONENTS

Applications must include the following:

1. A cover page (1 page maximum) containing the following:
 - a. Agency Information
 - i. Legal Name
 - ii. Address
 - iii. Telephone number
 - iv. Website, if applicable
 - v. Mission Statement
 - vi. Unique Entity Identifier (UEI)
 - vii. Target Population/Community Reach of Project: Please be specific and provide information about geographical reach and about the population served. Indicate if your proposed project will target any impacted and/or disproportionately impacted populations.
 - b. Project Title

- c. Administrative Point of Contact (name, title, email, and phone number)
 - d. Fiscal Point of Contact (name, title, email, and phone number)
 - e. Award Amount Requested
2. Proposal narrative must not exceed 3 single-spaced pages (excluding the cover page) and include the following:
 - a. A brief background of your agency
 - b. Current/past experiences your agency may have had regarding mobile health
 - c. Explain how these funds will improve your agency's ability to provide/implement mobile health practices
 - d. Project Goals and Objectives
 - e. Project Timeline
 - f. Community engagement/outreach plans (must include geographical reach)
 - g. Data currently collected, if applicable
 - h. Sustainability Plans
 - i. What does your agency hope to get from being part of the MMHC?

SUBMISSION DEADLINE AND REVIEW PROCESS

Full proposal applications must be received by 11:59p EST on February 28, 2025 to be considered for funding. Proposals received after the February 28, 2025 deadline will not be considered for funding.

PROPOSAL EVALUATION CRITERIA

Proposal will be reviewed by the Principal Investigator, Program Manager, and Program Coordinator and will be evaluated on the following:

- How well the goals and objectives align with the overall mission of the MMHC
- Population being served. Please note that this funding is to increase access to healthcare. Priority will be given to awardees with targeted populations that include those impacted and/or disproportionately impacted and regions without mobile health services.
- Willingness to provide data for the PHOENIX platform
- Community engagement strategies defined
- Ability to build capacity for additional mobile health services
- Clear justification provided for all budgeted expenses under the narrative section of the budget template.

FUNDING & AWARDS

Under this RFA, up to five (5) awards will be granted. The funding ceiling per award is \$125,000. The funding time period will be from April 1, 2025 to September 30, 2025. Invoices will be due to WSU by the 10th of each month. WSU subaward guidance can be found on the [Sponsored Program Administration website](#). The WSU Sponsored Program Administration will work directly with the subawardees to execute the subaward agreement.

Applicants must use the budget template found in Appendix A. Please review Table 1 for allowable and unallowable expenses utilizing State General Funds. Applicants may use a 15% de minimis indirect rate (refer to Table 2 for the unallowable direct administrative costs). WSU will supplement, not supplant, funding with the awardees. Please note that this funding opportunity covers expenses that are accrued that are in direct response to the public health and negative economic impacts of the pandemic.

This funding cannot be used to pay expenses that will be or have been reimbursed by another federal program. Awards may not pass-through to other entities.

Table 1: Expense Allowances	
Allowable Expenses	Unallowable Expenses
- Staff Salaries - Administrative/technical support to carry out the grant activity - Supplies (medical and programmatic) - Project-related travel (e.g., mobile unit gas) - Mobile Unit or other equipment (For expenses over \$5,000, written justification will be required)	- Research and Development related activities - Pre-Award Costs - To supplement the hiring of temporary workers to fill available positions due to labor disputes - Hiring of workers that violate conflict-of-interest hiring practices - Cash recruitment bonuses - Cash Incentives - Cash retention bonuses - Food

Table 2: De Minimis Excluded Expenses
Title 2 CFR 200 states the Modified Total Direct Costs (MDTC) excludes: • Rental Costs • Capital Expenditures • Equipment • Tuition Remission • Scholarships and Fellowships • Participant Support Costs • Charges for Patient Care • Portion of Subaward in Excess of \$25,0000

PROGRESS AND FINAL REPORTS & PROJECT DISSEMINATION

- Awardees are required to attend monthly virtual meetings to discuss implementation status, outcomes, best practices, etc.
- Awardees will be required to submit data to the WSU PHOENIX Program monthly, by the 5th of each month. See Appendix B: PHOENIX Data Request for MMHC Awardees. A data use agreement will be initiated by WSU to obtain the data and will reference WSU IRB# 22-02-4397 and IRB# 23-04-5726 as PHI is being requested. The WSU PHOENIX Team

will meet with each awardee to facilitate secured data transfer into the PHOENIX Virtual Data Warehouse.

- Quarterly Progress Reports (See Appendix C: Progress Report Template) are due on the following dates:
 - For Grant Activity April 1, 2025 through June 30, 2025: July 10, 2025
 - For Grant Activity July 1, 2025 through September 30, 2025: October 10, 2025
- Dissemination of work is encouraged; however, it is requested that the Michigan Mobile Health Corps is acknowledged.
- As of April 4, 2022 the Federal government began using a Unique Entity Identifier (UEI) created in SAM.gov as the official subrecipient identifier. All subrecipients will be required to maintain an active registration on SAM.gov and provide a UEI as part of reporting requirements.

QUESTIONS

General/Submission Contact:

Jordan Gould (hj9334@wayne.edu)

Principal Investigator Contact:

Phillip Levy, MD, MPH (ap0229@wayne.edu)

Financial/Grants Management Contact:

Bethany Foster, MPH (gd8281@wayne.edu)

APPENDIX B: PHOENIX DATA REQUEST FOR MMHC AWARDEES

The WSU Population Health Outcomes and Information Exchange (PHOENIX) Program's mission is to connect communities with data for positive social changes in pursuit of lifespan equality. To maximize the impact of the MMHC, the following data variables would be ideal for making data driven decisions as it relates the groups deployment activities:

- Per Mobile Unit Event Data
 - Event Address
 - Event Time (start and stop time)
 - Services offered
 - Number of staff
 - Vehicle Identifier, if more than one vehicle deployed
- Individual-level Information
 - Residential Address (for geocoding purposes)
 - Age
 - Race
 - Ethnicity
 - Sex at Birth
 - Insurance Status
 - Services provided, including social services/navigation
 - Clinical Results
 - Social Determinant of Health Information, if collected

The WSU PHOENIX team understands that there may be some concerns about sharing this level of data. The team will provide technical assistance and will work with the awardees individually to create a data sharing plan. Additionally, the WSU PHOENIX team will prepare any data use agreements required. Additionally, the WSU team will establish a secure data transfer through the PHOENIX Virtual Data Warehouse (IRB#22-02-4397) for each awardee. The data will be used to generate deployment maps to improve collaboration of mobile health service activities under the Community-Level Mobile Health Unit Surveillance project (IRB# 23-04-5726).

This data collected will be used to report on the following outcome measures and outputs identified by the MDHHS:

- Expected Outputs:
 - Individuals serviced for health inquiries
 - Hosted mobile health unit events by sub-awardees
 - Established community sites
 - Increased partnerships
- Expected Outcome Measures:
 - Number of individuals receiving navigation services each year
 - Number of individuals successfully linked to medical services
 - Number of services provided by type (i.e., number of COVID-19 tests, number of vaccines)
 - Number of mobile health unit events



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MICHIGAN MOBILE HEALTH CORPS FY 2025 QUARTERLY REPORT

Organization Name: _____

Quarterly Report: _____

Quarterly Data: Has your organization submitted their monthly data for the Quarter?

Quarterly Report- Successes:

Quarterly Report- Challenges:

Plans for the Next Quarter:

Any Technical Assistance Needs:

If you have any pictures or other materials you would like to share,
please submit with this report.

Send Quarterly Reports To: Jordan Gould (hj9334@wayne.edu)