

## Why work here?

As local public health, we protect and promote the highest level of health possible for the communities we serve. Our positive work culture is strengthened by our commitment to making all employees feel valued and respected.

Our values:

- Integrity
- Service Oriented
- Health Equity
- Communication
- Community Engagement

## What we offer:

- Family-first company culture
- 13 Paid Holidays
- Paid Days Off (PDO)
- Personal Days
- Competitive Insurance – 3 options to choose from
- Dental and Vision
- MERS Retirement Plan
- Professional Development opportunities
- Employer Paid Short/Long Term Disability and Life Insurance
- Weeks 5-12 50% paid Maternity/Paternity leave

**Apply Today!**  
**Complete Resume Online at:**

[www.dhd10.org/careers](http://www.dhd10.org/careers)

*Seeking a full-time organized, detailed oriented, pragmatic, and collaborative sanitarian to join the environmental health team based in our Mecosta County Office.*

## General Responsibilities

- Under general supervision, conducts inspections of commercial, residential, and public locations to determine compliance with federal, state, and local district laws and ordinances; and to detect, prevent and resolve threats to public health and safety.
- Issues licenses and permits according to established standards.
- Advises owners, operators, contractors, environmental engineers, and so forth of issues or violations, and steps needed to achieve compliance and mitigate public health hazards.
- Investigates and evaluates complaints and public health nuisances.
- Completes forms, permits and reports required for documentation of inspections and findings.
- May issue and enforce notices to comply with state and local laws, ordinances, and regulations.
- Follows protocols for notifying division and agency leadership of serious or immediate threats to public health and safety.
- Performs office activities such as the preparing reports and correspondence, processing notices and licenses, writing permits, and responding to public record requests.

## Minimum Requirements

- Bachelor's degree in environmental health or related field of science or engineering.
- Ability to enter, retrieve and manage data and information in electronic forms, records and databases.
- Ability to plan and organize own work, and accomplish multiple tasks in accordance with established practice and professional standards.
- Analytical abilities necessary to evaluate compliance, and conduct comprehensive investigations; and measure and calculate temperatures, areas, distance and so forth.
- Communication skills necessary to gather and exchange information, and provide advice, guidance and instruction on public health and safety requirements.
- Ability to utilize environmental health equipment such as augers, probes, tape measures, GPS, thermometers, and so forth.
- Reliable transportation with valid Michigan driver's license and certificate of insurance to travel to other locations for work, training, or meetings.

**Position open until 10/06/2026**

**District Health Department #10 is an Equal Opportunity Employer**

The mission of District Health Department #10 is to promote and enhance the health of our communities and environment through protection, prevention, and intervention. Serving Crawford, Lake, Mason, Missaukee, Oceana, Kalkaska, Manistee, Mecosta, Newaygo, and Wexford Counties.