

District Health Department No. 4

Registered Dietician- Alpena
FULL TIME (35 Hours per week)

Classification: Registered Dietician Coordinator
AFSCME Position, Non-exempt
O*Net 29-1031.00

Duties:

- Provide direct counseling services to high risk and prenatal clients with emphasis on good nutrition, healthy eating habits, and nutrition monitoring to improve their quality of life.
- Develop individual care plans for high-risk participants.
- Create or order nutrition education resources.
 - Facilitate and/or provide nutrition in-service training to agency staff who provide nutrition services to clients.
 - Participate in the development, implementation, and evaluation of the agency Nutrition Services Plan.
 - Provide services in office, via tele-health, and in home settings.
 - Provide technical assistance and consultation to local agency staff and other health professionals in nutrition services areas.
 - Utilize effective communication and conflict resolution skills to serve clientele in a tactful, objective, respectful manner while maintaining privacy and HIPAA compliance.
- Complete and maintain accurate, adequate, and timely records in computer software products such as Microsoft Office, Electronic Medical Records software, and similar products.

Requirements:

- Bachelor of Science
- Registration as a dietician (RD)
- One year of providing community health, pediatric, and/or maternal/infant nutrition services preferred.
- Ability to provide services to vulnerable populations in a culturally competent, inclusive, and non-judgmental manner.
- Valid Michigan driver's license and reliable transportation.

Salary: Starting at \$24.54 per hour in accordance with current Union contract plus full benefit package. Wage increases to \$25.84 after successful probation period.

Submit resume and cover letter if interested to kbartz@dhd4.org. This posting will remain open until filled with preference given to those applications received by 2/17/23.

DHD No. 4
Human Resources
100 Woods Circle, Suite 200
Alpena, MI 49707

District Health Department No. 4 is an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, sex, religion, gender, national origin, age, or marital status.



Alpena County

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Fax (989) 356-3529

Cheboygan County

Doris E. Reid Center
825 S. Huron St.
Suite 1
Cheboygan, MI 49721
(231) 627-8850
Fax (231) 627-9466

Montmorency County

P.O Box 183
12519 State Street
Atlanta, MI 49709
(989) 785-4428
Fax (989) 785-2217

Presque Isle County

106 E. Huron St.,
Suite A
Rogers City, MI 49779
(989) 734-4723
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www.dhd4.org

Administrative Services
Alpena County
Office

