

# District Health Department No. 4

## PUBLIC HEALTH NURSE- Atlanta FULL TIME (35 Hours per week)

**Classification:** Registered Nurse  
AFSCME Position, Non-exempt  
O\*NET 29-1141.04

**General Summary:** A licensed registered nurse working to assist the public and serve their needs in the areas of reproductive health, communicable disease, immunizations, vaccinations, children's special health care, and other Health Department services.

### Duties:

- Providing skilled nursing care to individuals/families with their needs both in office and off-site.
- Complete and maintain accurate, adequate, and timely records in computer software products such as Microsoft Office, Electronic Medical Records software, and similar products.
- Utilize effective communication and conflict resolution skills to serve clientele in a tactful, objective, non-judgmental, respectful manner.

### Requirements:

- Current license to practice as a registered nurse in Michigan.
- Ability to provide services to vulnerable populations in a culturally competent and non-judgmental manner.
- Valid Michigan driver's license and reliable transportation.
- Excellent communication & organizational skills.
- Fluent in English. Additional languages beneficial.

**Salary:** \$23.31 per hour in accordance with current Union contract plus full benefit package. \$24.04 per hour for Bachelor prepared RN.

Submit resume and cover letter if interested. This posting will remain open until filled with preference given to those applications received by 12/26/22.

DHD No. 4  
Human Resources  
100 Woods Circle, Suite 200  
Alpena, MI 49707

*District Health Department No. 4 is an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, sex, religion, gender, national origin, age, or marital status.*



#### Alpena County

100 Woods Circle  
Suite 200  
Alpena, MI 49707  
(989) 356-4507  
Fax (989) 356-3529

#### Cheboygan County

Doris E. Reid Center  
825 S. Huron St.  
Suite 1  
Cheboygan, MI 49721  
(231) 627-8850  
Fax (231) 627-9466

#### Montmorency County

P.O Box 183  
12519 State Street  
Atlanta, MI 49709  
(989) 785-4428  
Fax (989) 785-2217

#### Presque Isle County

106 E. Huron St.,  
Suite A  
Rogers City, MI 49779  
(989) 734-4723  
Fax (989) 734-3866

[www.dhd4.org](http://www.dhd4.org)

Administrative Services  
Alpena County  
Office

