

Project Overview:

Background:

The Michigan Environmental Public Health Tracking Program (MiTracking) received supplemental funding from the CDC for our final grant year (FY22). This funding covers a one-year project dedicated to data modernization, specifically regarding environmental health (EH) services data. According to the funding opportunity, “these data are routinely generated and collected by EH programs and they include inspection results and violations, facility closures, permits, or licenses issued, investigation findings, public inquiries, and responses to complaints.”

The plan for this project is to fund up to four (4) local health departments through comprehensive agreements to help run a pilot project around EH services data and the MiTracking data portal. Health departments collect and disseminate a variety of EH data that is important for making decisions that protect health and the environment. MiTracking would like to work with local health departments to identify data priorities and gaps, and pilot initiatives to improve data systems, collection, management, and dissemination.

The project timeline is as follows:

- Local health department project proposals are due to MiTracking by COB August 26, 2021. (This is to ensure we can amend the comprehensive agreement by September 1.)
- Detailed workplan development September 1, 2021, to October 22, 2021
- Project period from November 1, 2021 – July 31, 2022.

Goals of the funded health departments:

1. Identify and evaluate the strengths, limitations, and IT infrastructure of current EH services data collection and dissemination processes.
2. Select a currently collected dataset to pilot test and integrate into the public MiTracking data portal.
3. Develop lessons learned and recommendations for data modernization and standardization of EH services data.

Goals of the MiTracking program:

1. Facilitate meetings and assessments.
2. Facilitate the transfer of data to the MiTracking program and integration into the MiTracking data portal, including work with current IT staff.
3. Provide technical assistance on all aspects of the project.

Application for MiTracking Pilot Project funding:

1. GRANTEE: information on who would receive the funds:

name, contact information, organization, EIN/DUNS number

2. DESCRIPTION OF PROJECT:

a. What data will be pilot tested; their purpose, how/why chosen

b. How it addresses data modernization within environmental health services

c. How it will be implemented/organizational capacity to complete the work: timeline, who will do the work

e. Itemized budget: by major cost categories: e.g., supplies, stipends, travel reimbursements, etc.

Item	Description	Cost
Total		

3. OTHER REQUIREMENTS: Final report from the grantee describing how the project was done, any problems, results, and an assessment of its success (for example, are the data on MiTracking being used internally by staff or externally by other health departments or community members? Have they gotten any feedback or comments? Is there any interest in adding more data? Has this helped internal processes at all?)

Email proposal form to MiTracking Program Manager Jillian Maras MarasJ@michigan.gov by COB August 26, 2021.

EXAMPLE:

1. GRANTEE: *Joe Schmo, Schmo County Health Department, 222 Daisy Lane, Schmoville, MI
JSchmo@twp.org, 888-888-8888. Schmoville EIN 999999, DUNS 9999999*

2. DESCRIPTION OF PROJECT:

a. What is the project: *Restaurant inspection data will be pilot tested using the MiTracking data portal. These data are collected and disseminated to protect the health of Michiganders in a transparent way. They are readily available in an access database, and we can organize and pull the data to meet the needs of the portal. The data are easily understandable for the public.*

b. How it addresses data modernization within environmental health services: *All health departments collect these data and MiTracking could help standardize measures across the state. Having standardized inspection data in one online location would help business owners and patrons make informed decisions regarding food safety.*

c. How it will be implemented: *The health department has a data analyst, health educator, and sanitarian to work on this project. The data analyst and sanitarian can work together to pull and submit data to MiTracking while the health educator can work on providing context to the data. The team will assess all strengths and gaps within the current data processes, use MiTracking technical assistance and templates to format and submit data, and provide reports to evaluate successes.*

e. Itemized budget:

Item	Description	Cost
Personnel	Data Analyst 10% time for 9 months at \$XX,000	\$ -
	Sanitarian 20% time for 9 months at \$XX,000	\$ -
	Health Educator 10% time for 9 months at \$XX,000	\$ -
Travel	6-day trips: Mileage Meals	\$ -
Printing/Supplies	Printing will be used for...	\$ -
Total		\$50,000

3. OTHER REQUIREMENTS:

Staff will write a final report describing lessons learned from the project including possible next steps. As part of the project, feedback will be obtained about use of the MiTracking data portal both internally and externally.