

PUBLIC HEALTH ADMINISTRATOR'S FORUM
February 13, 2025
10 AM – 12 PM
Virtual

- 1) Call to Order – Please e-mail DeAnn Coan Dcoan@cmdhd.org to confirm attendance.
- 2) Consent Agenda- 1st Derek Burton 2nd Jennifer Brassow
- 3) Approve Meeting Minutes – January 16, 2025; 1st Derek Burton 2nd Jennifer Brassow
- 4) Treasurer's Report – No questions.
- 5) Correspondence/Officer Report, Health Officer's Meeting –February 10, 2025
 - a. From the Health Officers meeting on Feb 10, 2025. The update from the Public Affairs Association, the legislature has gotten off to a slow start. The Governor has put out a road funding proposal this week and it will have an impact on the budget in terms of cost savings. There are concerns about budget cuts and a focus meeting will be held to show the importance of those that are affecting us the most. The thought is that the House Oversight Committee will be focusing on the Governor's office and wasteful government spending.
 - b. There were no updates from MDHHS this week.
 - c. Communications 101 training was this week. The next training course is March 20, 2025, in Gaylord.
- 6) Committee Reports
 - a. Education Committee – Derek Burton
 - i. Save the dates of Oct 15th – 17th for our annual Administrators Forum meeting at the same location as in previous years. Our usual September dates have already been booked for the next few years. We will have discussions at a later time to determine what we would like to do after the FY 25 meeting.
 - b. Mentor/Mentee Group – Holly Karpovich
 - i. The regular Mentor/Mentee meeting will begin immediately following this meeting.
 - ii. Our March meeting will be a hybrid meeting for Admin and Mentor/Mentee that will be held in Midland for those who can attend in person and information will be sent out.
 - iii. There was a survey that was sent out that is an expansion of the Local Sharing Grant and working on the Guidebook. The Guidebook is close to being completed. A survey has been sent out and we look forward to reading your responses.
- 7) State Department Reports
 - a. MDHHS – Laura de la Rambelje / Janine Whitmire / Molly Cotant

- i. One thing to address regarding Obligation reports; please submit accurate obligation reports with funds that you expect to utilize. Also, please execute all amendments as quickly as possible. If you need any help moving these along, please reach out to Laura de la Rembelje for assistance. There were multiple issues getting these completed with FY 24 amendments.
 - ii. Hailey Bittner sent out a notification to everyone for FY 26 proposals for the Public Health Infrastructure grant as we get ready for FY 26. If you have any questions regarding illegibility or anything like that, please email Hailey or the MDHHS local health services inbox. If you need that email address, please contact Hailey.
 - iii. J. Brassow: Has there been any communication regarding an extension for Covid IMMS funds? Laura d. has not heard anything yet, but we should contact our Health Officer's as she is in constant contact with them and providing updates as they are available.
 - iv. B. Volker asked about Workforce Dev. funding which is slated to end on 06/30 as of today. Laura stated that there hasn't been any talk on no-cost extensions that she is aware of but please contact Molly Cotant for additional information.
- b. Medicaid Policy, HMP, and Medicaid Outreach – Elizabeth Pitts / Kyle Norman
 - i. HMP beneficiaries as of February 10, 2025, there were 721,079 enrolled. Regarding policy updates that hasn't been much action happening as the legislature is just getting started for the new year. One item for March 5th refers to claims submitted for off label use for protected drug classes that require additional documentation that support medical necessity for that claim to be processed appropriately. There is also a dental proposed policy dated March 13th 'Rule 2025' if you are currently involved in any billing, policy is related to participants that are duly enrolled hearings for both Medicaid and Medicare we have to come into compliance with the 2025 Medicaid physician fee schedule that will require effective July 1st with a KX Modifier on claims for dental services that clinicians believed to be inexplicitly linked to a covered Medical service. In addition, they will also require a diagnosis for these specific claims.
 - ii. Contact Kyle Norman for any questions pertaining to Medicaid Outreach or to schedule in person or virtual training.
- c. Medicaid Hospital and Clinic Reimbursement Division, MDHHS –Tammy Stevens / Teresa Long
 - i. Reminder of the FY 24 cost reports for FYE 09/30/2024 are due February 28, 2025, and FYE 12/31/2024 are due May 31, 2025. If you need an extension, please go into 'Facility Settlement' and request one. Management is cracking down on additional requests so if you do need an extension, they will approve it however secondary requests are being frowned upon. If you have extenuating circumstances, they will work with you but don't expect a blanket approval of a second extension request. This is a change from the past.
 - 1. Extension can be requested for 60 days.
- d. LMCH, MDHHS – Jessica Hamel

- i. Many thanks for all the well wishes that were sent to Trudy for her retirement as of January 30, 2025.
 - ii. Going forward all questions, etc. please send your email to MDHHS-Maternal-Child-Health@michigan.gov and it will be directed to Jessica.
 - iii. FY 26 the annual plan notifications will go out in the next week. The annual plan includes guidance and additional resources for the LHDs to support the completion of the plan.
 - iv. Orientation Labs for new employees will be held on February 26th from 9:30 am to 11:00 am and the program is recorded and will be sent out.
 - v. Another Learning Lab for Finance people will be held on April 9th.
 - vi. Agency allocations for FY 26 will be the same as FY 25.
 - vii. The final 4th amendments for LMCH are due by May 6, 2025.
 - e. Bureau of Audit, MDHHS – Bryce Wooton/ Eric McGaugh
 - i. Eric, not much for updates same old same old that we are rushing to get through the FY 23 audit plan activity hoping to have those completed by the end of March.
 - ii. Reaching out to agencies for FY 25 plan. I appreciate all the documents that have been shared. If you get held up, please contact them. They expect documentation to be submitted within 10 days of the request.
 - iii. Beth Kinney update Imms and HIV audits are chugging along also. Hoping to be wrapped up on FY 24 in the next couple months.
 - f. Grants Division – Carissa Reece, Anita Miko
 - i. No questions/updates
 - g. EGLE – Lisa Hoeh
 - i. Still processing FY 24 4th qtr. payable payments.
 - ii. They are going into the new EGLE grant system and will get updates when the new system will be available online.
 - 1. Nina B. Will the FSRs be transitioning to the new system? Lisa, yes, they will be transitioning. Lisa is trying to convince the program to let us spend the funds how we need to allocate them. She would like us not to have to submit each program individually. More information to come as it's available.
- 8) MALPH Report – Norm Hess
- a. Norm: MALPH Dues were due on Feb 5, 2025. There are several HD's that have not sent theirs in yet and those HD's will be sent a notice.
 - b. The legislative session is off to a slow start with standing committees being appointed and they are starting to meet. But there has not been much activity so far.
 - c. The Federal level has been in touch with NACCHO. They have been trying to monitor conversations and events and communicate items that have been confirmed.
 - d. Norm will be traveling to CD on Monday, February 17, 2025, for regularly scheduled meetings. They get together twice a year, and he will update us at a later time.
- 9) Current Business
- a. Insurance Billing- J. Brassow

- i. An Email went out to the 'Listserv' looking for help to create service codes for insurance billing.
 - 1. We would like to see how other HDs might be sharing their role with opioid settlements money that is coming into their counties. One of the things that we will be working through is money that is coming in and being spent over X number of years but then the funding goes away but the work doesn't, and she would like to try and find a way to create service codes to be eligible for billing for those services.
 - 2. Shannon will not be a fiduciary for their county. They are a district HD, and they are doing a project using funding to assess what the needs are but that is the extent of their involvement.
- b. Vice President Vacancy:
 - i. Shannon Klonowski has accepted the position as the Health Officer for Health Department Northwest, and we are looking for volunteers to take her position for the remainder of the year.
 - 1. Tasks for the V.P. role include:
 - a. Signing off on updates to the 'Listserv'.
 - b. This position typically becomes the President the following year after the current President steps down.
 - c. Responsible to be the Presidents back up when needed to step in as needed.

10) Recurring Conversation

11) Adjournment- 1ST J. BRASSOW 2ND D. Burton

The next meeting will be on March 13, 2025, and will be Hybrid
 In-person option: Midland Law Enforcement Center, 2727 Rodd St. Midland, MI 48640