

Doing Business Safely During COVID-19



Barry-Eaton District
Health Department



Barry County
CHAMBER OF COMMERCE
& Economic Development Alliance

Webinar Presenter



Barry-Eaton District
Health Department

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Please note this presentation is being recorded.

Key Staff to Know



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Webinar Overview



Barry-Eaton District
Health Department

- What happens when a worker has COVID-19?
- Workplace Practices to Prevent COVID-19
- Q and A Session

NEW COVID-19 Local Information for Workplaces and Businesses [website](#)

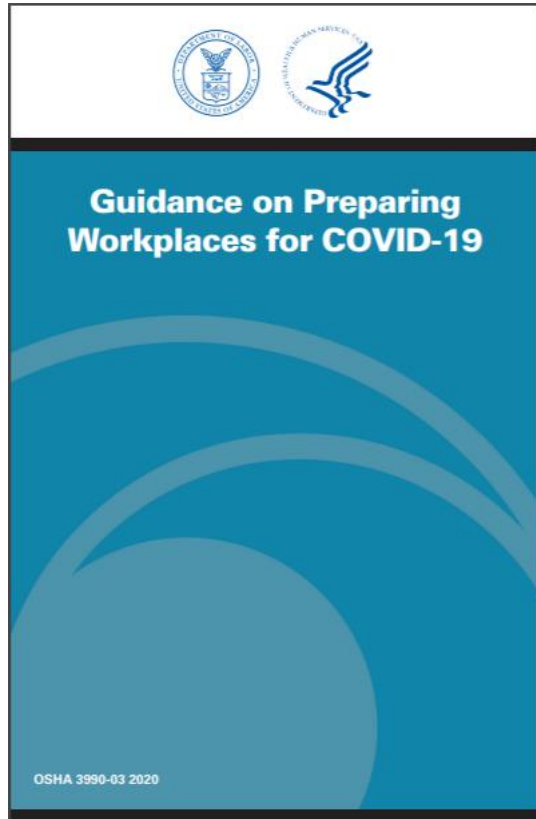
Why is COVID-19 so difficult to control?

- People can spread COVID-19 without even feeling sick (asymptomatic transmission)
- People can spread COVID-19 before they know they are sick (pre-symptomatic transmission)
- People may remain infectious for longer periods of time
- People may not develop immunity to COVID-19 in the same way as other viruses
- Surfaces may become contaminated easily, and COVID-19 does not deteriorate as fast as other infectious viruses

We need everyone's help to:

- ✓ Swiftly identify and exclude contagious persons from contact with others
- ✓ Swiftly exclude exposed persons from contact with others
- ✓ Protect workers from exposure from infectious co-workers AND customers
- ✓ Protect customers from exposure from infectious workers AND other customers

Helpful Resource



Occupational Safety and Health Administration (OSHA)

<https://www.osha.gov/Publications/OSHA3990.pdf>

This presentation does not apply...

This presentation does not apply to healthcare facilities or healthcare workers, first responders such as police, fire, EMS, or prison employees.

What's in the new EO 2020-59?

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EO 2020-59?

“Resumed” Operations:

- Workers who process or fulfill remote orders for goods for delivery or curbside pick-up
- Workers who perform bicycle maintenance or repair
- Workers for garden stores, nurseries, and lawn care, pest control, and landscaping operations
- Maintenance workers and groundskeepers
- Workers for moving or storage operations

All businesses, operations, and agencies that remain open for in-person work must:

1. Develop a COVID-19 preparedness and response plan, consistent with recommendations in Guidance on Preparing Workplaces for COVID-19, developed by the Occupational Health and Safety Administration and available [here](#). Such plan must be available at company headquarters or the worksite.
2. Restrict the number of workers present on premises to no more than is strictly necessary to perform the in-person work permitted under this order.
3. Promote remote work to the fullest extent possible.
4. Keep workers and patrons who are on premises at least six feet from one another to the maximum extent possible.
5. Increase standards of facility cleaning and disinfection to limit worker and patron exposure to COVID-19, as well as adopting protocols to clean and disinfect in the event of a positive COVID-19 case in the workplace.
6. Adopt policies to prevent workers from entering the premises if they display respiratory symptoms or have had contact with a person with a confirmed diagnosis of COVID-19.
7. Any other social distancing practices and mitigation measures recommended by the CDC.

Some additional rules for certain sectors:

For workers for garden stores, nurseries, and lawn care, pest control, and landscaping operations, maintenance workers and groundskeepers, and workers for moving or storage operations, the following additional measures must also be taken:

- Barring gatherings of any size in which people cannot maintain six feet of distance from one another.
- Limiting in-person interaction with clients and patrons to the maximum extent possible, and barring any such interaction in which people cannot maintain six feet of distance from one another.
- Providing personal protective equipment such as gloves, goggles, face shields, and face masks as appropriate for the activity being performed.
- Adopting protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning of tools, equipment, and frequently touched surfaces.

Masks and PPE

All businesses and operations whose workers perform in-person work must, at a minimum, provide non-medical grade face coverings to their workers.

Supplies of N95 masks and surgical masks should generally be reserved, for now, for health care professionals, first responders (e.g., police officers, fire fighters, paramedics), and other critical workers who interact with the public.

Food-selling Businesses and Pharmacies

[Executive Order 2020-60](#) goes beyond the more general guidance provided in previous executive orders. Please make sure you have read this order and are following it. Topics covered include:

- face covering requirements
- hours for at-risk people
- use of hand sanitizer and disinfection
- employee screening
- confidential notification of COVID+ co-worker

What happens when an
employee has COVID-19?

Sometimes, you won't know.

Unless the employee tells you because they have an isolation or quarantine order and need to be off of work, the health department will generally **only** contact an employer if:

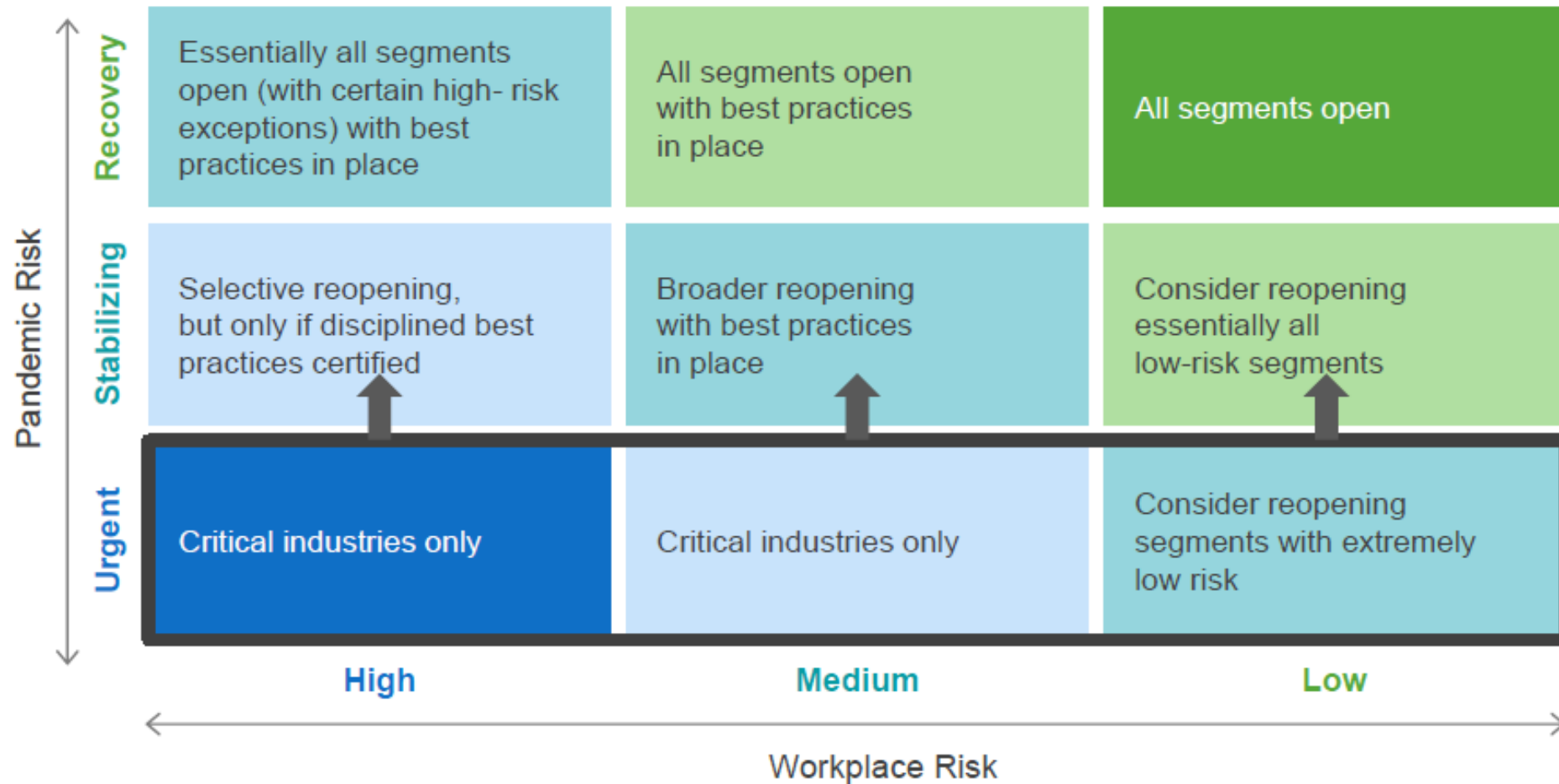
1. We believe the employee was contagious while at work (worked while symptomatic or 48 hours prior to symptom onset).
2. We believe there is a pattern of infection at your workplace.

But most times, you will know.

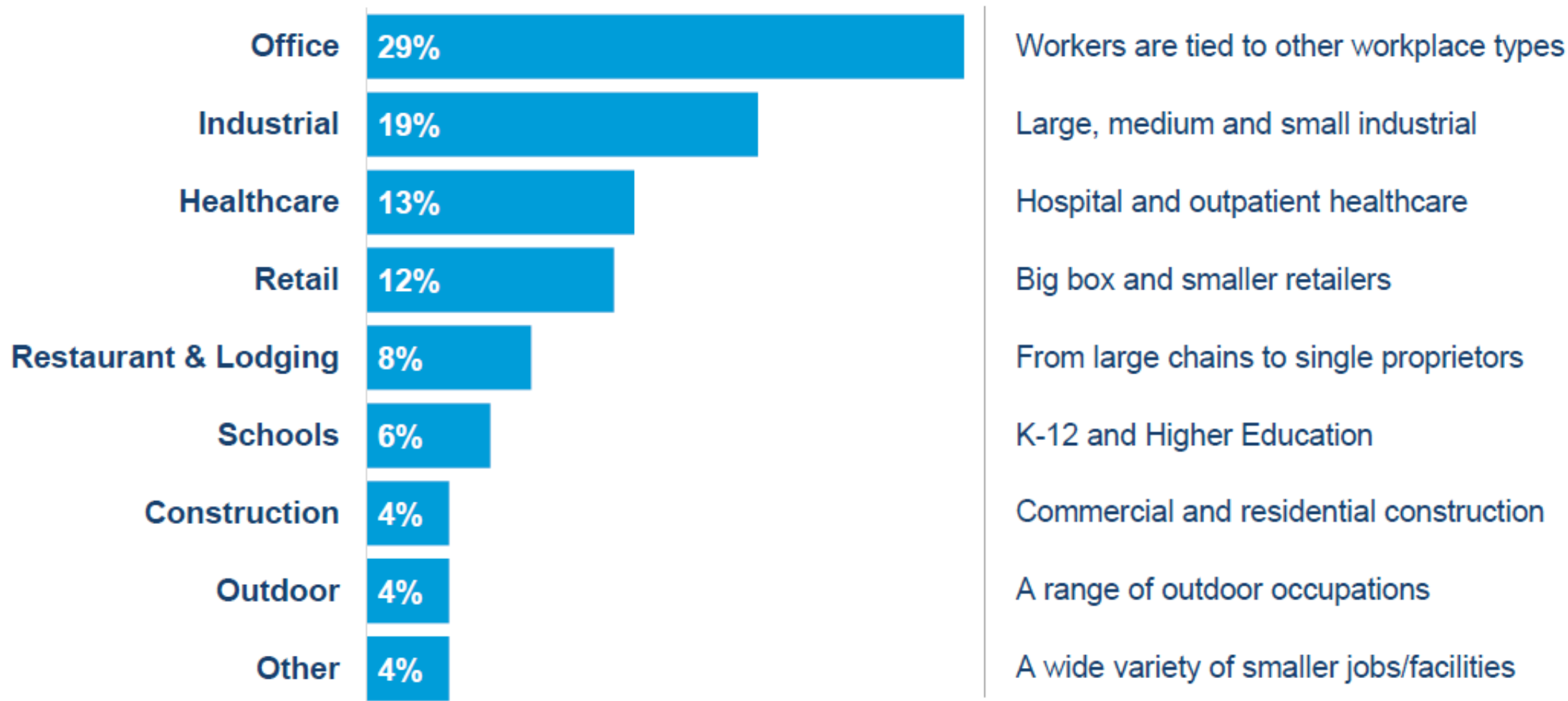
1. Notify the health department.
2. Collect information about the close contacts of affected employee and provide to the health department.
3. Deep clean and sanitize the workspace of the affected employee. Improve screening and other workplace controls as directed by the health department.
4. Protect the confidentiality of the affected employee. Do not tell co-workers the identity of the employee.
5. Follow the health department's recommendations regarding quarantine procedures for close contacts.
6. Monitor all employees for symptoms and remain in communication with the health department.
7. Large businesses in particular should anticipate media inquiries. The HD will coordinate with the business on any press release we issue.

Workplace Practices to Prevent COVID-19

Framework for making return to work decisions



Michigan's labor force by workplace



Occupation specific transmission risk boils down to...

Worker interaction

Risk factors

- a Interaction with general public (*sustained or intermittent*)
- b Contact with fellow coworkers in normal course of work
- c Shared tooling / machinery

Workplace characteristics

- d Indoor / Outdoor
- e Number of workers
- f Worker density (*number per square foot active workspace*)
- g Required travel
- h Basic industrial hygiene (*sanitation facilities, airflow, etc.*)

Worker type

- i Demography
- j Preexisting conditions
- k Contact outside of work
- l Transit options
- m Immunity

Conduct a risk assessment for your operation

Sample questions:

Who are our staff and customers (high risk)?

Is our business participating in activities that promote transmission?

Does our business have updated cleaning procedures for COVID-19?

Can we quickly communicate with our employees if someone becomes COVID-19+ ?

Do we have employees and customers that need resources in multiple languages?

Are there locations where employees routinely congregate?

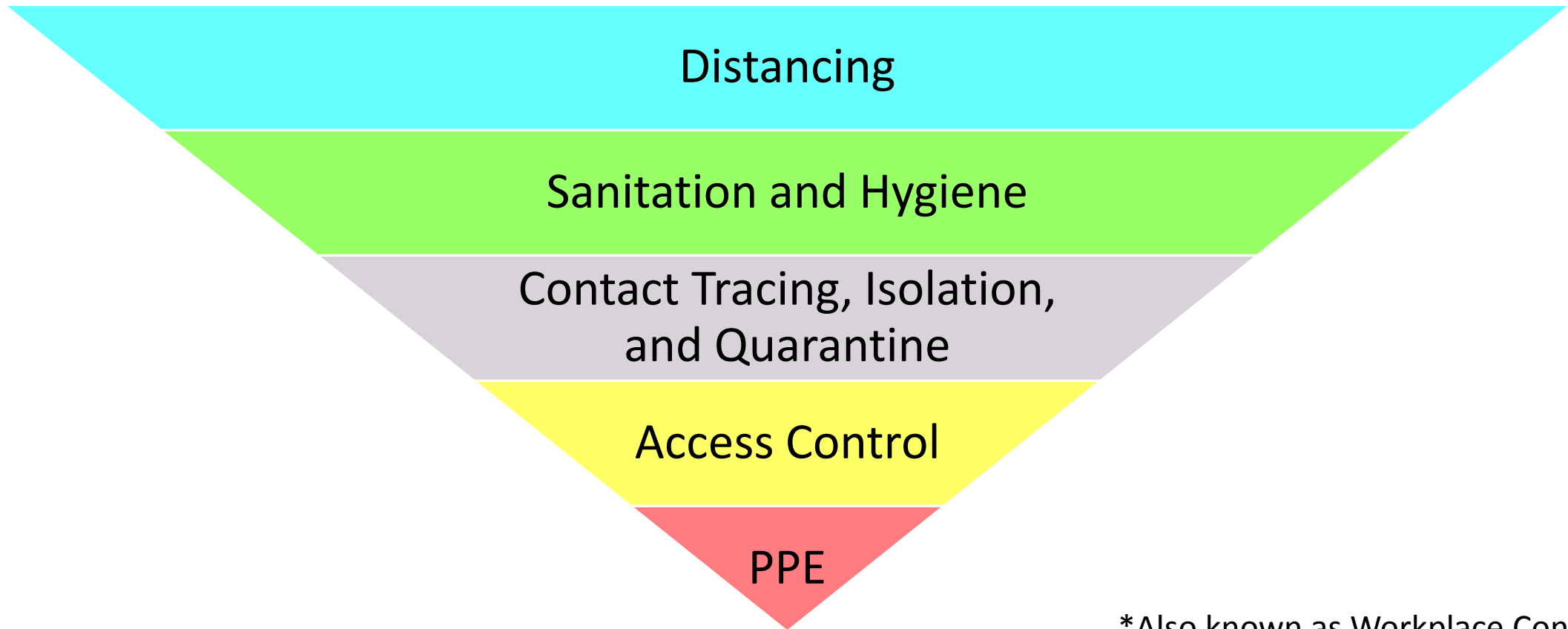
Are there frequently shared tools or equipment?

Does our customer flow allow for social distancing?

Are there areas in our retail business that would not allow customers or staff to distance?

Can I provide my staff with appropriate PPE?

COVID-19 Workplace Practices*



*Also known as Workplace Controls,
or Hierarchy of Controls

Distancing *stay away from others*

- ❑ Everyone who can work remotely, works remotely
- ❑ Restrict access to common areas and actively discourage congregating (break rooms, cafeterias, meeting rooms, etc)
- ❑ Restrict in-person meetings as much as possible
- ❑ Physical barriers between workspaces
- ❑ Restrict travel, external meetings, other in-person interactions

Sanitation and Hygiene *clean and ventilated*

- ❑ Frequent disinfection of facilities, equipment, surfaces
- ❑ Handwashing facilities available and encouraged
- ❑ Restrictions on shared tools, machinery, equipment
- ❑ HEPA filters on HVAC systems
- ❑ Improved ventilation to minimize recirculation

New guidance from the CDC on Cleaning and Disinfecting for Reopened Facilities: click [here](#)

Contact Tracing, Isolation, and Quarantine

system for contact identification and workplace exclusion

- ❑ Ability to quickly identify close contacts of all workers
- ❑ Notification protocols (Co-workers, Human Resources, Local Health Department, etc.)
- ❑ Quarantine and return-to-work procedures (may differ for critical infrastructure workers and resumed businesses, as well as situation)
- ❑ Facility cleaning and shutdown procedures

Access Control *keeping the sick away*

- ❑ Ask every one, every day, about COVID-19 symptoms*
- ❑ On-site temperature checks with touchless thermometer
- ❑ Rapid diagnostic testing protocols
- ❑ Intake procedure for visitors
- ❑ Guidelines for delivery areas

* Symptoms of COVID-19 include coughing, shortness of breath, sore throat, diarrhea, fever

Personal Protective Equipment

our last line of defense

- ❑ Everyone wears a cloth face cover (at minimum) at work
- ❑ Disposable gloves, properly used
- ❑ Allow employees to wear their own PPE if it's more protective than the minimum standard
- ❑ Other types of PPE as appropriate for the workplace (gowns, face shields, etc)

Rapidly changing situation



Barry-Eaton District
Health Department

We are continuing to face an unprecedented public health challenge.

We have included the most accurate and up-to-date information possible in this presentation.

However, expect that:

Recommendations will continue to change.

BEDHD will continue to do its best to keep the community informed; via our website, our Facebook Page, and our press releases.

Local Chambers of Commerce

Barry County:	<u>https://www.mibarry.com/</u>
Charlotte:	<u>https://micharlotte.org/</u>
Eaton Rapids:	<u>https://www.facebook.com/eatonrapidsareachamber/</u>
Grand Ledge:	<u>https://www.grandledechamber.com/</u>



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Questions?

THANK YOU!

Applicable Executive Orders

- Executive Order 2020-59: https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-526894--,00.html
- Executive Order 2020-60: https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-527059--,00.html