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EH Staff Safety Procedures for Food Program During Covid-19

Based on Phase 4 (Improving) of the MI Safe Start Plan

Active Services

- Limited in-person consultative inspections w/ fixed facilities and STFUs*
- In-person temporary food inspections*
- Pre-Opening Inspections*
- Complaint and Foodborne Illness (FBI) Investigations*
- Consultative Inspections w/ fixed facilities via phone or video technology
- Plan Review, SOP, Variance and HACCP Review

*Use appointment scheduling, screening, physical distancing, transmission precautions and adhere to personal hygiene best practices.

Personal Hygiene Best Practices:

- Frequently wash hands with soap and water for at least 20 seconds; dry hands with a clean towel or air dry.
- Use alcohol-based hand sanitizer when soap and water are unavailable.
- Cover your mouth with a tissue or sleeve when coughing or sneezing.
- Avoid touching your eyes, nose, or mouth with unwashed hands.

Screening Information:

- Use current health screening [document](#) when an in-person meeting is necessary.
- Contact meeting participants no later than an hour before the visit on the day of the meeting.

Physical Distancing:

- Assuring a minimum six (6) feet of space from individuals, where possible, during in-person activities.

Transmission Based Precautions:

- Use of Personal Protective Equipment (PPE) which may include; face mask/covering, eye protection, gloves, gowns, or other equipment as deemed necessary for the task.
- Refer to the "[GTCHD PPE Use Guide](#)" for program/task specific PPE requirements.
- Contact the Environmental Health Director for PPE needs.

General Statement:

Efforts to protect yourself and others, at all times, must take precedence over any job tasks. Concerns about any part of your job duties must be communicated to the Environmental Health Director immediately so that modifications and/or accommodations can be made.

If you feel unsafe at any time or if anyone on-site is exhibiting symptoms consistent with Covid-19, leave the site and contact the EH Director.

Procedure:

1. PPE shall be worn anytime an employee enters a fixed facility, temporary food operation, or STFU. At minimum, a face covering and gloves shall be worn.
2. The person in charge (PIC) shall be contacted not later than 1 hour prior to the inspection and interviewed regarding employee health screening. Failure to conduct proper health screening of employees constitutes a violation of E.O. 97 and warrants investigation and possible enforcement. The in-person inspection shall not be conducted if proper employee health screening is not being done. Contact the Environmental Health Director immediately.
3. While at the facility, interview the PIC regarding their Covid-19 procedures (employee training, daily screening, 50% capacity, 6 ft spacing, PPE, physical barriers, limiting shared items, cleaning, etc.) and confirm proper application of the requirements.
4. Inspections should focus on risk-based principals of food handling and food safety.
5. Inspections should be primarily focused on kitchen/bar areas while making every effort to maintain 6 ft. spacing from individuals.
6. Inspections should be limited to the minimum time needed to conduct a quality risk-based inspection.
7. Conduct inspections during non-peak times of the day and should include the fewest amount of employees in the kitchen/bar areas.
8. Signatures should not be collected. Record the PIC name on the signature line with the note: "Signature not collected due to Covid-19 Policy."