



HEALTH DEPARTMENT

Caring today for a healthy tomorrow

To serve, protect and promote a healthy community for all.

Contact Tracing/Investigation

All COVID-19 assigned positions working on behalf of KCHD including but not limited to volunteers, students, KCHD, County, Non-County staff are not to exceed the scope of work as outlined in the job summary or position onboarding/training. Any questions or concerns from residents/clients that you are in contact with should be directed to your Team Lead, Supervisor, or Onsite Manager.

Contact Tracing/Investigation Job Summary:

- Involves calling a confirmed case of COVID 19 and conducting an interview to get demographic, medical and exposure history from the client.
- The investigator will educate the case on isolation and why it is important to remain under isolation until they meet criteria to be released.
- The investigator will do a contact tracing to determine all of the close contacts who had been exposed to the confirmed case.
- The investigator will document the information in our state reporting system MDSS and follow up with the confirmed case to verify completion of isolation.