Comprehensive Remote Management Resources
September, 2020

Tips for the Employer

Supporting Teams


https://www.forbes.com/sites/laurelfarrer/2020/06/11/workplace-culture-without-an-office-is-it-possible/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#539fe7344013


https://www.forbes.com/sites/darrenmenabney/2020/06/18/how-to-use-storytelling-to-build-stronger-remote-teams-in-the-new-normal/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#b44cf593a19c

Below has a 5 step process for including organization culture into remote employee management, in order to unify a workforce. Included are simple worksheets to inform the above.


Team Productivity

https://www.forbes.com/sites/lisabodell/2020/06/18/futurethink-tips-for-enhancing-remote-brainstorms/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#7ecef33202f1a

https://www.forbes.com/sites/danabrownlee/2020/04/16/this-is-how-remote-teams-stay-productive/#1efd3a6036b7

https://www.forbes.com/sites/kevinkruse/2020/03/10/managing-remote-employees/

https://www.forbes.com/sites/laurelfarrer/2020/05/26/are-your-remote-workers-staying-productive/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#3700bd654fb8
Remote Employee Management

https://www.forbes.com/sites/markmurphy/2020/07/09/performance-reviews-actually-matter-even-more-when-employees-are-working-from-home/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#1ae42ac014fd

https://www.forbes.com/sites/mikekappel/2020/06/10/4-pitfalls-of-working-remote-the-lesser-discussed-reality/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cid=5eb416d6f414222e413d6dd6#2306c37a64f2

https://www.forbes.com/sites/markmurphy/2020/04/14/when-your-employees-are-remote-you-have-to-stop-the-body-in-seat-mentality/

https://www.forbes.com/sites/stephanieburns/2020/06/02/4-work-from-home-mistakes-that-cost-businesses-thousands-of-dollars/?utm_source=newsletter&utm_medium=email&utm_campaign=career&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#78ca0ac37e5c

https://www.gbscorporate.com/courses/management-and-leadership/managing-remote-teams#

https://www.forbes.com/sites/forbescoachescouncil/2018/05/30/top-15-tips-to-effectively-manage-remote-employees/#6e9e9fe1503c


https://www.forbes.com/sites/georgedeeb/2020/05/04/the-pluses--minusesa-of-virtual-teams/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#528be0333aba


https://hbr.org/2020/03/a-guide-to-managing-your-newly-remote-workers

3 Non-Obvious Workplace Changes That Will Occur Because Of Covid-19


Leadership

Extensive Supervisors’ Guide from University of Pittsburgh


Home Workplace Safety and Liability Issues

Tips for the Employee

Work from Home is dead, Long Live Work from Anywhere
https://techcrunch.com/2020/05/18/work-from-home-is-dead-long-live-work-from-anywhere/

https://www.forbes.com/sites/markmurphy/2020/05/22/two-simple-emails-can-stop-your-boss-from-micromanaging-you-remotely/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#2d9b45952241

Effective Time Management While Working Remotely During The COVID-19 Pandemic - Forbes

https://www.forbes.com/sites/ashiraprossack1/2020/06/29/4-ways-to-beat-the-summer-work-from-home-slump/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#1230c9d214d0

10 Tips For Working Remotely During Coronavirus - Forbes
https://www.forbes.com/sites/carolinecastrillon/2020/04/05/10-tips-for-working-remotely-during-coronavirus/


Work and Home Boundaries
https://www.forbes.com/sites/carolinecenizalevine/2020/06/07/how-to-set-boundaries-between-work-and-home/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#36f6281e50e9

3 Productivity Tips From Work-From-Home Veterans - Forbes
https://www.forbes.com/sites/shelcyvjoseph/2020/03/30/3-productive-tips-from-work-from-home-veterans/

https://www.forbes.com/working-remote/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cid=5eb416d6f414222e413d6dd6#5ce415e8413f

Advice for remote workers
https://www.linkedin.com/feed/news/4818108

https://www.forbes.com/sites/kourtenywhitehead/2020/05/31/3-signs-you-should-be-happy-working-from-home-forever/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#455b0e6c2622

https://www.forbes.com/sites/joefolkman/2020/07/07/are-your-employees-at-home-actually-working-5-behaviors-that-indicate-productivity-to-

Make Working from Home more Joyful

https://ideas.ted.com/9-things-you-can-do-to-make-working-from-home-more-joyful/

The below article, by author Bryan Robinson, starts out with a rather rambling discourse on *Mindful vs. Mindless Productivity*, but has 10 very practical suggestions to improve working at home (reviewers opinion).

https://www.forbes.com/sites/bryanrobinson/2020/05/05/10-tips-for-mindful-productivity-while-working-from-home/#2152ebed5b11

Productivity Tips

https://www.theoaklandpress.com/lifestyles/vitality/helpful-tips-to-stay-productive-while-working-from-home/article_cf1a5726-77a8-11ea-9348-930c53b6a41d.html


Mentoring and Digital Tools


Structure, Flexibility, Meetings and Communications

Meetings


Tech Tools, Office Logistics and Information

Home Office Tips

https://www.usatoday.com/story/money/2020/05/18/coronavirus-remote-work-home-office/5182645002/
Using Zoom

https://www.forbes.com/sites/shelcyvJoseph/2020/04/17/5-tips-for-owning-your-zoom-meetings/


**OWL Labs** sell video conferencing equipment, but also provide a number of remote management tools and templates. One example, targeting leaders, is below.

https://www.owllabs.com/download/how-to-manage-remote-employees?submissionGuid=208d8620-aa59-4e19-8c00-20e6454cd6aa

https://www.forbes.com/sites/igorBosilkovski/2020/06/11/after-selling-their-first-company-to-yelp-these-entrepreneurs-raise-7-million-to-help-companies-manage-remote-teams/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#3e5980b14e2

https://www.forbes.com/sites/laurelfarrer/2020/06/26/the-7-tools-that-every-remote-team-needs/?utm_source=newsletter&utm_medium=email&utm_campaign=career&cdlcid=5eb416d6f414222e413d6dd6#688141be31cb


**Courses and Other Videos**

**Remote Work Bootcamp:** 4 hr. course, free to healthcare providers

https://nomadicacademy.com/remote-work-bootcamp?keyword=%2Bmanaging%20%2Bremote%20%2Bemployees&creative=423114381738&gclid=EAIaIQobChMI8p68mI7c6ALVw_rjBx1u0wuGEAAAYAyAAEgJkuvD_BwE

When ALL of a Sudden You Are Managing Remote Employees: A $12.99 online class (1 hr.) for Managers

https://www.udemy.com/course/managingremoteemployees

From contributor Dan Pontefract, there are simple toolkits available for both manager and employee (short, six to seven minute videos, slides and more). An excellent resource.


https://www.mcstech.net/managing-remote-employees/