

Why work here?

As local public health, we protect and promote the highest level of health possible for the communities we serve. Our positive work culture is strengthened by our commitment to making all employees feel valued and respected.

Our values:

- Integrity
- Service Oriented
- Health Equity
- Communication
- Community Engagement

What we offer:

- Family-first company culture
- 13 Paid Holidays
- Paid Days Off (PDO)
- Personal Days
- Competitive Insurance – 3 options to choose from
- Dental and Vision
- MERS Retirement Plan
- Professional Development opportunities
- Employer Paid Short/Long Term Disability and Life Insurance
- Weeks 5-12 50% paid Maternity/Paternity leave

Apply Today!

Complete Resume Online at:

www.dhd10.org/careers

Seeking a full-time organized, detailed oriented, pragmatic, and collaborative community health supervisor to join the community health team based in either our Mason, Newaygo, Wexford or Oceana County Office.

General Responsibilities

- Responsible for supervision of multiple chronic disease prevention/community health programs across multiple counties.
- Supervises and reviews staff providing public health services to various publics and communities.
- Applies critical thinking and decision-making skills to resolve complex issues.
- Assesses, plans, implements and evaluates program outcomes.
- Recommends recruiting, hiring, evaluating, scheduling, and disciplining assigned employees in accordance with established policies. Consults with Director on issues related to discipline and/or unsatisfactory performance.
- Participates in planning, developing, monitoring and evaluating division programs, policies, and budgets. Provides regular reports to Director and administration on results achieved and progress on assigned projects.
- Serves as a liaison with local, state and/or federal agencies to effectively implement program requirements. May represent agency at community, county, regional or state meetings.
- Ensures effective documentation of program services and results; collects, analyzes and evaluates data to determine changes in service delivery.
- Coordinates and participates in quality improvement activities for areas of responsibility and ensures established national and state accreditation standards and measures are met.

Minimum Requirements

- Bachelor's degree in public health, health education, or related field required. Master's degree preferred.
- In-depth knowledge of organization and operation of public health and health promotion programs; and ability to supervise, plan, coordinate and implement effective program services as acquired through three years directly related and progressively more responsible experience.
- Demonstrated success and skills in leadership, team building and mentoring; and ability to resolve areas of conflict and lead and coordinate activities of others.
- Analytical abilities to evaluate and analyze outcomes and results and develop and implement appropriate improvements or corrective actions.
- Communication skills and ability to work effectively with all levels of staff, administration, clients and community partners.
- Ability to work with culturally diverse populations.
- Reliable transportation with current driver's license and certificate of insurance to travel to other locations for work, training or meetings.

Position open until 9/28/2026

District Health Department #10 is an Equal Opportunity Employer