

2023
GOVERNMENTAL ACCOUNTING SEMINAR
FOR
LOCAL HEALTH DEPARTMENTS

This is an opportunity for local health department team members to receive updates on the latest government accounting and financial management practices. To take full advantage of this seminar, local health departments are encouraged to send more than one representative as teamwork is an essential element of good fiscal operations.

SEMINAR INFORMATION

Date:	Thursday	September 14, 2023	All day
	Friday	September 15, 2023	Half day until 12:00 pm

Jennifer Brassow will host the Mentor/Mentee meeting on September 13 from 5:15-6:15 pm. All conference attendees are encouraged to attend. This kickoff event sets the tone for information sharing throughout the entire conference and supports relationship building and networking amongst our agencies.

Location: Comfort Inn
2424 S. Mission St.
Mt. Pleasant MI 48858

A block of guestrooms has been reserved at the Comfort Inn. You may make your own reservation by calling (989) 772-4000. The guestroom rate for a double queen bedroom is \$93.00 single/double occupancy. Please present a tax-exempt certificate upon check-in. Deadline for reserving a room under our block is Monday, August 14, 2023. Please identify yourself and include that you are with the MALPH Administrator's Forum to receive this special rate. After August 14 rooms will be released to general public and may or may not be available at this rate.

Fees: Thursday only - \$125/participant. Thursday & Friday - \$150/participant. Fees cover instructional materials, lunch, and snacks. Breakfast will be provided on Thursday ONLY. Breakfast can be retrieved on Friday from the Comfort Inn lobby for guests who stay overnight. Please complete the attached registration and/or cancellation form.

Contact: Jennifer Brassow – Treasurer or Bill Matson
brassowj@washtenaw.org bmatson@mgtco.org
(734) 717-1202 (906) 315-2625

Event Cancellation:
MALPH Administrators Forum reserves the right to cancel this seminar on or before August 26, 2023, in which all registration fees will be refunded. Individual registrants may also cancel their registrations and be eligible for full refund, if done on or before August 26, 2023.

PUBLIC HEALTH ADMINISTRATORS FORUM

The Public Health Administrators Forum is holding our annual meeting on Friday, September 15, 2023 from 11:30 – 12:00 pm at the Comfort Inn in Mt. Pleasant following the Governmental Accounting Seminar. Lunch is provided. All Forum members and seminar participants are encouraged to attend.

REGISTRATION/CANCELLATION FORM

MALPH, Administrators Forum
Governmental Accounting Seminar
September 14-15, 2023

Name

Health Department: Title:

Business Phone

Email Address

Street

City State Zip

Payment: If you choose to pay via credit card, PLEASE CALL Jennifer Brassow at (734) 717-1202. She can process a payment over the phone.

Please make your check payable to MALPH – Administrator’s Forum. The fee is \$125/participant for Thursday only or \$150/participant for both Thursday and Friday.

Registrations are due no later than **August 18, 2023** to:

ATTN: Jennifer Brassow
Washtenaw County Health Department
555 Towner St
Ypsilanti, MI 48198
(734) 717-1202