2021

GOVERNMENTAL ACCOUNTING SEMINAR

FOR

LOCAL HEALTH DEPARTMENTS

This is an opportunity for local health department staff to be updated on the latest government accounting and financial management practices. To take full advantage of this seminar, local health departments are encouraged to send more than one representative – teamwork is an essential element of good fiscal practice.

SEMINAR INFORMATION

Date: Wednesday September 15, 2021 6:00PM until 7:00PM

Thursday September 16, 2021 All day

Friday September 17, 2021 Half day until 12:00 pm

Bill Matson will be hosting a Mentor / Mentee meeting on September 12 from 6:00-7:00 pm. Even if you are not part of the formal Mentor / Mentee group at this time – please consider joining the group. The meeting will provide an opportunity to learn more about the project and allow for overall networking within our Forum.

Place: Comfort Inn

2424 S. Mission St.

Mt. Pleasant MI 48858

A block of guestrooms has been reserved at the Comfort Inn. You need to make your own reservation by calling (989) 772-4000. The guestroom rate for a double queen bed room is $82.00 single/double occupancy. Please present a tax-exempt certificate at check-in. Deadline for reserving a room under our block is August 25, 2021. Please identify with the MALPH name to receive this special rate. After August 25th rooms will be released to general public and may or may not be available at this rate.

Fees: For Thursday only $ or $ for both days per person which includes instructional materials, breaks and lunch. Please complete the attached registration and/or cancellation form.

Contact: Jennifer Brassow – Treasurer Bill Matson

[brassowj@washtenaw.org](mailto:brassowj@washtenaw.org) [bmatson@mqtco.org](mailto:bmatson@mqtco.org)

(734) 544-2957 (906) 315-2625

Cancellations: THE MALPH Administrators Forum reserves the right to cancel this seminar on or before August 25, 2021, in which all registration fees will be refunded. Individual registrants may also cancel their registrations and be eligible for full refund, if done on or before August 25, 2021.

PUBLIC HEALTH ADMINISTRATORS FORUM

The Public Health Administrators Forum will be holding their annual meeting and on Friday, September 17, 2021 from 11:30 – 12:00 pm at the Comfort Inn in Mt. Pleasant following the Governmental Accounting Seminar. Lunch is provided. All Forum members and seminar participants are encouraged to attend.

REGISTRATION/CANCELLATION FORM

MALPH, Administrators Forum Please indicate:

Governmental Accounting Seminar    September 15-17, 2021

Name 

Health Department:  Title: 

Business Phone 

Email Address 

Street 

City  State  Zip 

Payment: If you choose to pay via credit card PLEASE call Jennifer Brassow at (734) 544-2957 She can process a payment over the phone OR see her at the August Forum meeting.

Please make your $ for Thursday only or $ for both days per participant check payable to MALPH – Administrators Forum and return with registration form(s) by August 25, 2021 to:

Jennifer Brassow, (email and phone number listed above)

ATTN: Jennifer Brassow, Finance Administrator

Washtenaw County Health Department

555 Towner Street

Ypsilanti, MI 48198

For Office Use Only:

Amount \_\_\_\_\_\_\_\_Check #\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_DRT#\_\_\_\_\_\_\_\_\_Refund\_\_\_\_\_\_\_\_\_

Cancellation Fax to (734-544-6705) by August 25, 2021

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LDH\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_